

LESSON OBSERVATION CHART (पाठ पारंपरण पत्रा)

Student teacher's Name: Bharat Kanul Date: 13/12/19 Roll No. 7
 Subject: Maths School: Karmaveer Bhambhakh Unit: Area and Perimeter Sid: 675
 Rating Scale: 1) Unsatisfactory 2) Average 3) Satisfactory a) Good 5) Excellent

No.	Steps	Criteria	Unsatisfactory	Average	Satisfactory	Good	Excellent
1	Lesson Note	Not, Correct & Complete checked, error with error					
2	Introduction	Relevant & stimulating system with appropriate					
3	Introduction	Review of previous knowledge & linking with the topic					
4	Introduction	Statement of Aim & Title writing					
5	Introduction	Clarity & Fluency in Narration / Illustration					
6	Introduction	Questions - Clear, concise & grammatically correct					
7	Introduction	Logical & thought provoking questions					
8	Introduction	Distribution of questions & Reinforcement					
9	Introduction	Black Board Work					
10	Introduction	Clarity in Reading / Demonstration					
11	Introduction	Classroom interaction					
12	Introduction	Use of Teaching Aids / Use of Examples					
13	Introduction	Mastery over the content					
14	Introduction	As per objectives					
15	Introduction	Students response					
16	Introduction	Application/Creative application					
17	Introduction	Home Work					
18	Introduction	Inclusion of core elements, values & life Skills					
19	Introduction	Class control & Time Management					
20	Introduction	Overall impression					

(Positive remarks) Black board writing are good
Applications are creative

(Negative remarks) To improve appropriate home work
Use of Teaching aids should be effective

Student Teacher's Sign. [Signature]
 Observer's Sign. [Signature]

Other School Activities : Information regarding parent teacher association. (PTA)

Student teacher's Name: Miss: Varsha Babiru Divkar Roll No. 214
 Rating Scale: 1) Unsatisfactory 2) Average 3) Satisfactory a) Good 5) Excellent

No.	Criteria	1	2	3	4	5
1	Need & importance, Objectives					
2	Structure of PTA (Information of Committee)					
3	Responsibilities undertaken by PTA					
4	Fund Generation and its Utilization					
5	Co-operation & activities done by PTA (Appendix)					
6	Record updating like Meeting, Fund, duties, etc.					
7	Future Plans & Relevance of PTA					
8	SWOT Analysis of PTA					
9	Educational Implication					
10	Overall Impression					

(Qualitative feedback) गुणवत्ता श्रे

Observer's Sign. [Signature]
 Date: 13/12/19

Parent Teacher Association

- A local organization of parents and teacher for promoting closer relations and improving educational facilities at school.
- Fund arising events provide an opportunity for parents, staff to get together.
- The PTA does whatever the school need to be done.
- Parents Teacher Association is a non-profit organization dedicated to supporting the education.
- Parent-Teacher Association is a sign of responsibility on the part of parents. It means that parents have a contribution toward development of school.
- The mission of Parent-Teacher Association is to support and speak on behalf of children in school.
- All this actually work to the benefit of students development. Knowing more about a student help teacher to cater to their need accordingly.

Need and Importance

- It is a two way process
- Student family background is known to school management.
- The association help the teacher to understand about student and to cater their needs.
- It create an amiable atmosphere for education.
- Exchange of contacts which prove helpful for students
- PTA builds a good community
- To improve communication between parent and teacher.
- It helps to raise standard of school
- It provide student with extra-opportunities.
- It improve relationship with parents and teachers.
- To build up a new-student program.

- To be a super and ideal parent
- For sharing a parenting tips and experience.
- To create a great interface between student and outside world.
- Conducting workshop for parents and teachers.
- To secure adequate laws for the care and protection of student.
- To raise standards of home life.
- School climate can be improved by the parent teacher association.
- A quick scanning of infrastructure by facilities and verification.
- This association actually plays a prominent role in the school. The main aim of PTA is to enhance and improve the children learning experiences.

Objectives

- To appraise the operational performance of the sample PTA
- To identify the contributing factors of the PTA
- To trace out constraints in function of PTA
- To understand about the responsibilities and duties of PTA
- To understand about need of PTA
- To know about importance and objectives of parent teacher association.
- To raise the funds to help the school provide extra resources for the children by bringing together the parent and teachers working towards a common goal.
- To encourage parents to become more involved with their childrens school and to develop strong links between home and school.
- To work together for the process of children.

Evolution of PTA

The government started the parent teacher association programme of educational life and communication to improve parents.

To improve the active participation of parents the government gave order to establish a parent teacher association in every Aided school from 16 may 1986

After words according to rule the private schools also have to establish PTA.

On 24th August 2010 government decided the following elements of PTA.

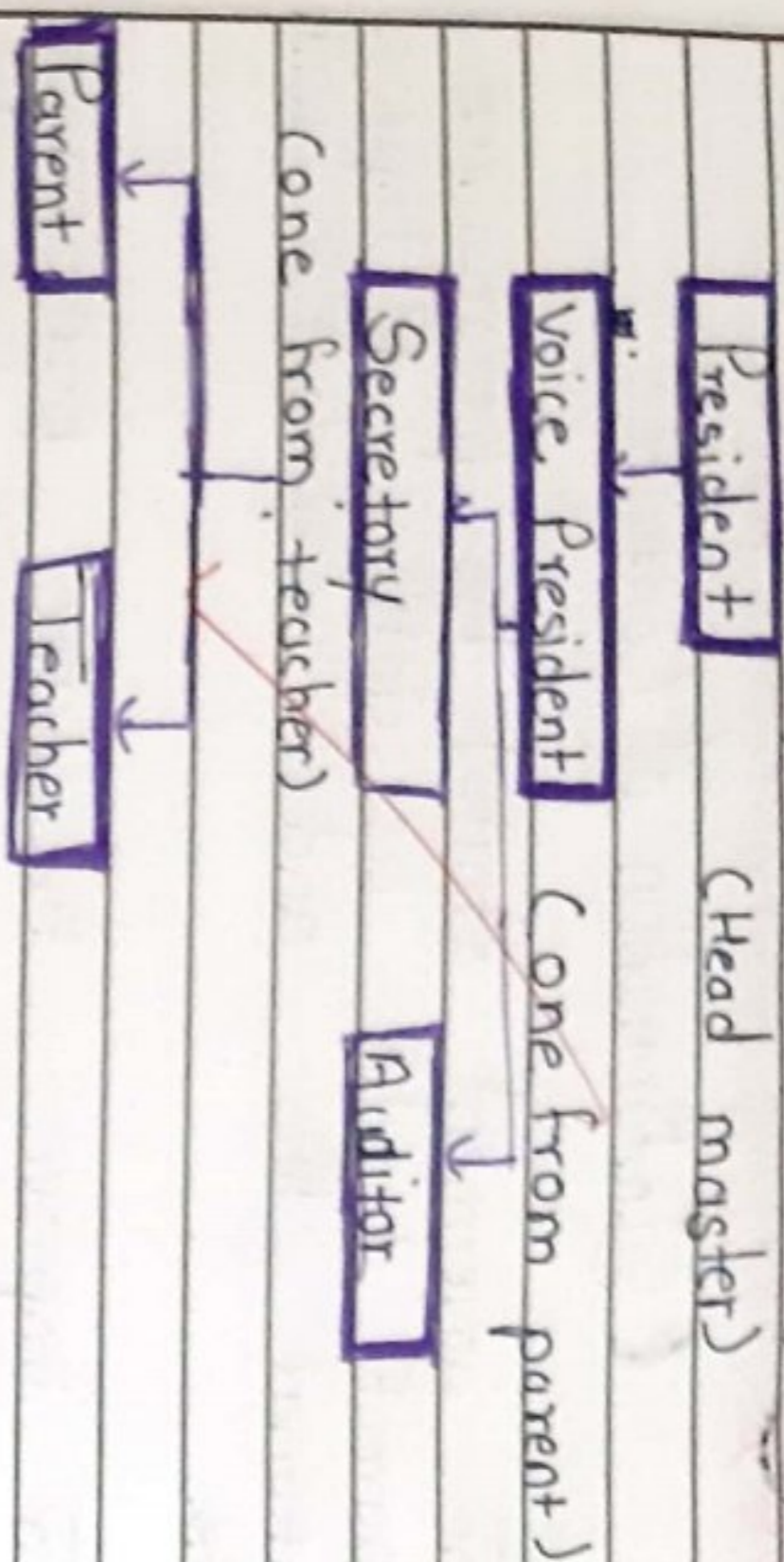
- Every parent should participate
- The main purpose of PTA is to solve the problems of students and teachers, parents.

Comitee Arrangement

1) Comitee must have 50% female candid-
date

2) The list of comitee must be present

3) It must be submitted to educational officer.



Executive Posts of managing committee of PTA:

• Upon election of the members, committee will nominate parents from the elected for the post of voice chairman and joint secretary.

• The members of the managing committee will then elect the vice chairman and joint secretary through vote of simple majority.

Responsibilities Undertaken by PTA

- Actively participation in regularly schedule plan.
- Strive to operate as team to develop a good academics for students.
- Express opinion and to take measure to overcome the problems.
- Maintain and develop a ethos and reputation of school.
- To conduct a activity and co-curricular activities which are beneficial for students.
- To allot a permission for the school programmes
- To know about funding and fees of school.
- The committee will see that the planned syllabus is completed and will suggest methods to help pupil who are weak in studies.
- Above all are the responsibilities of PTA committee.

Fund Generation and PTA's Utilization

Fund Generation:

The PTA generation fund in following manner.

This school collected the fund in the form of country

• ~~Private~~ and some schools collecting fund in the form of tuition fee, term fee etc.

• PTA member also make contact with private companies which are funding for education.

Utilization of Fund:

The meeting of PTA is deciding the way to collect fund for PTA they also discussed about proper utilization of fund:

1) Make a list of facilities which are required in school physical or educational.

2) Allot a performance number to requirement in list.

3) To decide about facilities which will get fulfill in fund.

Co-operation and Activities done by PTA

• To co-operation and activities of parent teacher association are as follows.

▲ Co-operation to collect fund for school.

▲ Co-operate to the things like school trip and feast.

▲ To be aware about "Annual report of the school".

▲ To participate actively in the annual gathering and sports day and appreciate the students.

▲ Co-operate for home visit of absent student.

▲ Appropriation of teacher for their work.

▲ Co-operation for needy student to apply for government schemes.

▲ Provide feedback with increased awareness of students safety.

▲ Stay aware of legislature and political issues that may impact education.

Record Updating like Meeting, Fund, Duties etc.

PTA Meeting:

The daily meetings is conducted after two months. In that meeting they are discussing about to improve education for students and funding in PTA meeting, parent teacher and students are discuss about co-curricular activities which are important syllabus, school safety, child nutrition, mandatory immunization and all things are documented.

PTA Fund:

The PTA meeting are thinking about availability and utilization of fund from where they will get fund they are working on it. In available fund the facilities in school are improved and some infrastructural issues are also solve.

PTA Duties:

The first duty of PTA is to aware and to maintain parents for their active and participation. Some more duties are as follows.

- 1) To adopt audit report
- 2) Elect nominating committee
- 3) Approve all programs.

Future, Plans and Relevance of PTA

The PTA meeting are also discussing about the bright future of students.

The following futures, plans are decided during the parent teacher Association meeting.

- Availability of all physical facilities in school.
- Availability of all latest technology in school and tries for that school will become digital.
- The high quality of education should be available for student
- All students will take a better education.

Help school in any events outside and beyond standard school functions such as organizing inter school quiz competition, science fair, community out reach, teacher appreciation event etc.

SWOT Analysis of PTA

A SWOT analysis for schools is a tool that can provide prompts to the management of SWOT can be used for any planning.

S - Strength

Active participation, co-operation communication, attendance for meeting are very good.

W - Weakness

Time, Everyone are having limitation of time as they are working. They can't give a more time for school work.

O - Opportunity

More accurate. Planning of syllabus and extra-curricular activities. More options are available for funding. Just to take effort on it.

T - Threats

The Proper utilization of available fund.

Educational Implication

Brahma Valley College of Education, Angneri, Nasik has given us second year student-teacher's a practical of writing about PTA i.e. parent teacher Association meeting in schools. **Karmaveer Bhambale** Hire School under the course. 207 i.e. Internship and observation notebook.

In this topic of parent teacher association, I came to know each and every details about PTA meeting. We studied about needs, importance and objectives of PTA.

Then what is the structure of PTA from where they get funding how they utilize it.

How Activities conducted by PTA schedule of PTA meetings its future plans and at last SWOT analysis of PTA.

This all information which is very useful and knowledgeable to a future teacher.

Overall Impression

Under the course 207 "Internship and observation" we the second year student teacher of Brahma Valley College got a chance to write and study in detailed about the parent teacher association.

In this practical we are familiar about the criteria, type, opportunities, responsibilities, structure and work of parent teacher association.

This all information is very useful in the field of education as a student teacher and teacher point of view.

I'm thankful to the **Karmaveer Bhawsabeh Hire School** for giving this type of knowledge. I'm thankful to our principal madam Mrs. Dr. S.P. Waghmare madam for giving us this type of opportunity to study about PTA.

I'm very thankful to my guide teacher Mrs. V.L. Bahiram madam for their guidance and support to through out completion of this activity.

DAILY DIARY (रोजगिरी) Nov. 2019

16/11/19 - 30/11/19

Sr. No. श. नं.	Day & Date दि. व. तारीख	Curricular Activities अध्यापकमार्फत उपक्रम	Co-curricular & extra curricular Activities सहसामाजेय व अध्यापकेतर उपक्रम	Preparatory Work अध्यापकपूर्व व अध्यापकेतर उपक्रममार्फत तयारी
1	Monday / / 2019	-	-	-
2	Tuesday / / 2019	-	-	-
3	Wednesday / / 2019	-	-	-
4	Thursday / / 2019	-	-	-
5	Friday / / 2019	-	-	-
6	Saturday 16/11/2019	Innagation Ceremony		
7	Monday 18/11/2019	-	-	Preparation of unit plan-I
8	Tuesday 19/11/2019	-	-	- / -
9	Wednesday 20/11/2019	-	-	- / -
10	Thursday 21/11/2019	-	Drawing and Rangoli competition	-
11	Friday 22/11/2019	-	-	- / -
12	Saturday 23/11/2019	-	-	- / -
13	Monday 25/11/2019	-	-	Preparation of unit plan-II
14	Tuesday 26/11/2019	-	-	- / -
15	Wednesday 27/11/2019	-	-	- / -

Prof. In-charge
दि. तारीख: 27/11/20